

# MND Association

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THE MOTOR NEURONE DISEASE ASSOCIATION  
OF NEW ZEALAND INCORPORATED (269718)

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## ANNUAL REPORT 2015–2016



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The MND Association has Branches or Support Groups in Auckland, Bay of Plenty, Waikato, Manawatu, Wellington and Christchurch. For Branch or Support Group contact details please contact National Office.

For details about our Fieldwork service please contact National Office.

# Directory

**Patron** Hon Ruth Dyson MP  
**Medical Patron** Prof. Richard Faull  
**President** Beth Watson  
**Vice President** Richard Ryan  
**Secretary** Bruce Stokell  
**Treasurer** Lucy Haberfield

## National Council

Helen Brown (Christchurch)  
Henrik Dorbeck (Auckland)  
Fiona Hewerdine (Tauranga)  
Helen Palmer (Raglan)  
Andrew Pardoe-Burnett (Mossburn)  
Tony Treloar (Taupo)

## NATIONAL OFFICE

**National Manager** Grant Diggle  
**Administrator** Gwynyth Carr  
**Support Team Leader** Lin Field  
PO Box 24036, Auckland 1345  
[www.mnda.org.nz](http://www.mnda.org.nz)  
Phone 09 624 2148  
**Honorary Medical Advisor** Dr Andrew  
Chancellor  
**Honorary Solicitor** Scott Moran

## Association Fieldworkers

Linda Oliver, Graham Jones, Lynne Neshausen,  
Reima Casey, Kate Moulson, Lin Field, Moira  
Young

## Life Members

Robina Davies, Graham East, Dennis Hall,  
Michelle Knox, Edith McCarthy, Mary  
Parker, John Roxburgh, Nedra Shand, Geoff  
Thompson

## ACKNOWLEDGMENTS

Many special donations in memory of friends.  
All donors of time, money and other resources.  
Sue Hobbs for graphic design work.

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# President's Annual report

This has been another landmark year for MND NZ.

On 20th August 2015 we celebrated our 30th birthday.

- In the afternoon Life Members, Council and Staff gathered at The Friary in Hillsborough Road in Auckland for an engaging and informative talk by visiting international physician Dr David Oliver. We then had a very happy time sharing a birthday cake and memories.
- In the evening MND NZ partnered with the Neurological Foundation and hosted a public meeting with Dr Oliver and Dr Emma Scotter, researcher, addressing "MND yesterday, today and tomorrow."
- Earlier in August Dr David Oliver had led an exceptionally well-attended and well-received half day seminar at Hutt Hospital for health professionals.

On Sunday morning, 20th September 2015, we held our first ever nationwide Walks 2 D'Feet MND.

- These were hugely successful with over 2,500 people involved.
- The events were held in the 6 main centres (Auckland, Hamilton, Tauranga, Wellington, Christchurch and Dunedin). One week later a satellite event was held in Waipukurau.
- The Walks were advertised nationally on TV and radio for 3 weeks prior to the event. Another first for MND in NZ.
- We are indebted to Claire Reilly for conceiving the vision and to her and the volunteer team - Steve Spencer, Helen Palmer, Tony Treloar, Bronwyn Stevens, Dylan Mead, Beks Slingsby and me – for turning it into reality. Claire, Steve and Tony were all living with MND.
- Although the weather was against us in most centres it did not dampen the determination of participants to show their support for people with MND. Half the money raised is for research, half for MND NZ operating costs.
- It was a lot of work for the organisers, and extra work for the National Office team (thank you), but more than rewarded by the MND community building. For the first time in New Zealand the Motor Neurone Disease community had a public face; our own day to communicate our story to the nation.

In December I was privileged to represent MND NZ at the International Meetings (2 days) and subsequent Allied Health Professional Forum (1 day) and finally the ALS/MND International Symposium (3 days) in Orlando, Florida. It was an amazing learning and networking time for me and I am doing my best to use the learning to benefit MND NZ. Our Australian colleagues were tremendously supportive and encouraging. It was uplifting hearing about the work being done by so many dedicated people, typically working collegially, to share knowledge and pool resources to support people to live well with MND. And, as well as that, to see that so much research is being done to create a world free of MND. There was a palpable optimism amongst researchers.

Other achievements for the year

- We launched the 'Red Flag' tool – 'Painless, progressive weakness – could it be MND?' – a diagnostic tool to assist GPs to consider MND as a possible diagnosis and to refer to a neurologist in a timely manner, thus reducing stress, and often cost, associated with uncertainty. This tool was collaborative activity adapted with permission from MND Australia and the MND Association of England, Wales and Northern Ireland.
- We presented our newest life member Geoff Thompson with his certificate. Geoff served as our Honorary Solicitor for some 16 years until his retirement last year. He was always approachable, always considerate and always gave wise counsel. Thank you Geoff.
- With Dr David Oliver's approval, MND NZ established the David Oliver Beacon Award for excellence in MND care. This is to be an annual award. Applications closed on 21 June – Global Awareness Day – and the winner will be announced at the AGM.
- In April, for the first time in our history, we employed a part-time Communications Adviser. We are awed by your contribution Annabel McAleer in the short time since. Thank you. And sincere thanks also to Anna Chalmers who guided us in developing this role, who has supported Annabel as she learns the ropes, and who provides me with support and advice.
- Groups of volunteers (thank you so much) collected at 13 Judith Durham concerts around New Zealand in April. It is indeed appreciated that people step forward and help in this way. Not only do we collect money,

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which is always welcome, but equally importantly we raise awareness of MND.

- With the help of the creative talent of Hound and Steed, our pro-bono public relations consultants, we have been developing a new website. We are indebted to them for their creative vision. We are also indebted to Weave Digital Studio for the many hours of donated labour they have given this project. We are enormously excited by the “new look”.
- Progressing the research fund. At this time there is limited research on MND in New Zealand. From conversations I had both in New Zealand and overseas, I recommended to Council that we establish an MND register in New Zealand, the experience being that research increases once a register is available. It has been more difficult getting traction on the register than I naively imagined but I am now very optimistic that a register is in sight. Watch this space.
- We are holding Walks again this year and planning has been underway since February. This year there will be Walks in 14 locations - yes 14. In most areas volunteers, called for on our Facebook page, have taken local leadership. Three local organisers have MND themselves. Claire Reilly is the central facilitator for the events. The model this year is more grass roots than last year, as we are aiming for Walks that are less centrally resource intensive. Planning is going well.
- This year we have a very powerful television advertisement to screen for three weeks before the Walks. The footage is superb. The advertisement, featuring several high profile New Zealanders who have some connection with MND, was conceived by the indefatigable Claire Reilly, led by Hound and Steed, filmed by Curious, and hands-on managed by Annabel McAleer. Most sincere thanks to everyone involved - your contribution defies words.
- National Council lost two valued members this year:
  - Michelle Knox, our very positive, long-serving and financially prudent treasurer resigned. Michelle has MND.
  - Ray Hall, our Vice President who brought his extensive financial knowledge, his wise counsel and his unfailing good humour to the Council table, died unexpectedly in August.



**Beth Watson**

- National Council welcomed:
  - Lucy Haberfield as Treasurer. Lucy, who served an earlier term as Treasurer from 2002-2005, brings financial, management and human resource skills to our Council. Welcome Lucy.
  - Tony Treloar as a co-opted member from May 2016. Tony, who played a significant role organising the Auckland Walk in addition to his responsibility for the Tauranga Walk, brings lateral thinking, considerable “savvy”, and a keen desire to drive MND NZ forward. Tony has MND. Thank you Tony for agreeing to serve on Council.

It takes a team to achieve this much whilst maintaining our core service of supporting people with MND to live the best life possible. My sincere thanks to our knowledgeable, caring and compassionate Field Work team. My sincere thanks to our National Office staff – the glue that keeps us all together. My sincere thanks to the small but dedicated teams maintaining our Branches. My sincere thanks to my colleagues on National Council who bring their various expertise to our Council table to progress MND NZ. And my sincere thanks to the volunteers who come forward and help in specific events.

On behalf of MND NZ, I also take great pleasure in publicly recording thanks to:

- Our Patron Hon Ruth Dyson who is only a phone call away if I seek advice.
- Our Medical Patron Richard Faull who supports MND NZ in many ways.
- Dr Andrew Chancellor our Medical Adviser who provides sound advice whenever we ask.
- Scott Moran from Duncan Cotterill who has generously agreed to take on the role of our Honorary Solicitor.
- Our pro-bono PR consultants Hound & Steed who are helping MND drive forward.

Nā tō rourou, nā taku rourou ka ora ai te iwi

With your food basket and my basket we will thrive.

I extend my condolences to all those who have lost a loved one this year. I look forward to the time when there is a cure for MND.

Nō reira, tēnā koutou, tēnā koutou, tēnā koutou katoa.

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# National Manager's Report

We have had another busy and productive year as we look towards continually improving what we do and how we do it.

One way we measure our work is the annual survey we send to all our Clients and Carers. This is both confidential and anonymous. We ask them to rate our services and also suggest ways we can improve these, what they find valuable and what other services they would like us to provide.

We ask 18 questions so we can get some detailed information and can make a critical evaluation of the responses. We look to keep the questions the same each year so we can compare the responses year on year to measure our performance. We get a high response for surveys of this type, in 2015 we had responses from 30% of our Clients and Carers. The Survey highlighted the following:

- 84% of referrals to us come via health professionals indicating their high level of trust and appreciation of our services.
- 94% of Clients and Carers found our Fieldwork Service either extremely or very helpful to them.
- 76% rated our Fieldwork Service as having the highest value compared to the other services we offer.
- All who responded found the information we provide helpful to them.
- 74% found our Newsletters either extremely or very interesting.
- 79% use the internet and 90% of those who had visited our website found it helpful.

In addition to our day to day activities we have also been working on a number of other matters.

We have reviewed our policies and procedures as a result of the revision of the Health and Safety laws. Organisations such as ours that employ staff and also having volunteers are subject to the new laws and so we must ensure we comply. You will have seen reports about the problems with cyber security and the protection of confidential data. We have taken steps to increase our

security and have plans in place to further increase the security of our data. In conjunction to this we have also improved the way we record our clients' information. This allows to better understand the most important people to our Association, those living with MND and ensure we can respond to their needs as best as we can.

We have occupied our current premises since 2008, a small office for myself, Lin Field our Support Team Leader and Gwynyth Carr our Administrator. Due to a tenant in our building vacating their office we have taken this space to provide a meeting room and additional working area at a modest rental. This will allow us to work more effectively and efficiently.

Another improvement has been moving our fundraising platform to Every Day Hero an international organisation providing up to date technologies to allow our supporters to donate directly and also set up their own fundraising page within our site.

In closing I would like to acknowledge our Fieldworkers Gilly Noon, Linda Oliver, Lynne Neshausen, Graham Jones, Reima Casey, Moira Young and Kate Moulson for the excellent service they provide. I also acknowledge Lin Field our Support Team Leader for her sound advice to both myself and the Fieldworkers, and also Gwynyth Carr our Office Administrator for keeping our office in great shape.

I thank Claire Reilly for leading the very successful 2015 Walk2D'Feet event and also her work for the 2016 event and Annabel McAleer for her help in improving our communications and awareness activities.

I also thank our Executive Committee Beth Watson, Lucy Haberfield, Richard Ryan and Bruce Stokell and the other members of our Council for their support and wise counsel to me over the year.

I acknowledge Michelle Knox who retired from the Council and as National Treasurer at the 2015 AGM. Michelle as the consummate Chartered Accountant ensured I as a former accountant did not stray from the principles of good financial management. I miss her sound advice and guidance.



**Grant Diggle**

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# Treasurers Report

The 2016 year saw the introduction of new accounting standards for not for profit entities hence a change in format for our financial statements. The result for the year is a deficit of \$41K against a budgeted deficit of \$3K and a surplus last year of \$53K. Overall the association is experiencing an increase in demand for services that is reflected in increasing costs. This is offset somewhat by greater success in grant applications (\$50K)

Salaries increased by over \$25K with greater resources required to meet increasing demand for support. Costs for supporting the Walk for D'Feet in late 2016 have been incurred in the 2015/6 financial year (\$19K) and will be offset by revenue earned in the 2016/17 year so this is a timing issue.

Accountancy support costs increased by \$7K reflecting an increased reliance on this valuable service, as the volume of work has steadily grown.

Cash and term deposits decreased slightly through the year (\$14K), whilst the term investment portfolio increased in value (\$33K). Working capital at 30 June 2016 was 2.17:1 compared to 2.79:1 at the same time last year. Treasury recommends that working capital should be between 4 and 6 months of operating expenditure. The association has 4 months of cover which is at the lower end of the requirements, however the term investment portfolio provides a further 7 months of cover ensuring the association is in a healthy financial position. Overall accumulated funds decreased by \$21K reflecting the difference between the deficit and the use of grant balances.

The association remains in a strong position despite a deficit result for the year, this is on the back of healthy reserves, however the trend towards greater demand for services means the revisiting of the strategy for the future and associated funding requirements is a top priority.

***Lucy Haberfield***



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# Branch Highlights

## **Bay of Plenty Branch**

This year has been a year of new beginnings and a lot of learning.

The Walk last year went extremely well thanks to the well-executed organisation of Tony Treloar, it was a very big task well done. This year we are looking forward to the change of venue and having Tamati Coffey join us. We have also ordered some exciting new merchandise for fundraising, beautiful jute shopping bags with a cornflower design.

The Judith Durham concerts were well attended and we had some lovely volunteers collecting. There were two concerts in Tauranga and we were grateful for the opportunity.

We have been following the use of methyl bromide at the Port of Tauranga and are very pleased to say that Council did not grant permission to use it this year.

The cough-assist machines that we successfully sought funding for last year have been delivered to the hospital. Thank you to Fiona Hewerdine for your input and help in making this happen, and ensuring that they benefit those with MND.

A big thank you to Elizabeth, Janet and Lyn this year for their support.

A very special thank you goes to Paula Tocker, recognition for her years of support and efforts. We appreciate all that you have done, it has not gone unnoticed. We will miss you, but wish you well on your new endeavours and this new season in your life.

Finally, sincere respect and recognition goes to Graham Jones, on the frontline. We are all grateful and thankful for the job you do, and that you do it so well.

*Tanya Gilchrist*

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## **Canterbury West Coast Branch**

The Canterbury West Coast Branch has continued to meet every couple of months. We initially started the year with six members, but due to members moving away from Christchurch and changing circumstances, saw our numbers drop to four. In the last couple of months we have had two new members join our group and they have brought fresh new ideas and a positive outlook in supporting MND patients and their care givers. Sadly earlier this year we had our wonderful President Heather Brunton resign due to work commitments. Our committee

now consists of five women, led by Acting President Bronwyn Simons. This group continues to be committed to raising awareness and funds for the organisation.

The Walk 2 D'Feet MND held in September 2015 was the major fund raiser for the year and despite atrocious weather on the day, the Branch raised over \$12,000 through the wonderful support of people with MND, carers, family members and friends. We received a wonderful array of auction and raffle items from people with MND and local businesses which were fiercely bidden on and the total raised exceeded our expectations from the previous year. Thank you to the extended Walk 2 D'Feet MND committee of helpers who generously provided their time, enthusiasm and support to the success of the Walk around North Hagley Park.

Our Christmas lunch for people with MND was held in late November at Rosebank Estate, with 17 attending. All people with MND received socks or vouchers as a Christmas gift from the Branch and these were warmly received.

In April the Judith Durham concert was well supported by local Cantabrians. A total of \$732.90 was collected by Committee members and volunteers at the concert and thanks go to Nicole Hill from our committee for organising this.

The Awareness Day collection at the Barrington Mall in June saw us collect \$292.10 and whilst not being a huge amount, we were grateful of the support shown and were able to raise awareness of the disease to members of the public unaware of MND.

A recent mid-winter Christmas lunch at Hinton's Vineyard Café was well attended by people with MND, their families and Diane, our new committee member and Kate Moulson, our local Field Worker.

We have a Quiz Night arranged for 24th August and look forward to a fun filled night organised by Nicole Hill with proceeds going to the Patient Welfare Fund.

Throughout the year our Patient Welfare Fund has donated various items to people with MND on the recommendations of Kate Moulson.

A number of local groups meet regularly and donate proceeds from their meetings to our Patient Welfare Fund which is greatly appreciated. This has included proceeds from a Trivia night held at a local hall, generously hosted by friends of a person with MND.

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We extend our sincere thanks to individuals who raise awareness and donate funds to the organisation.

Thank you to our dedicated committee, albeit small in number. Your contribution is valued and appreciated.

We always welcome new Committee members and will advertise to recruit new people at Walk 2 D'Feet in September.

Thank you to Kate Moulson, our Field Worker with whom we hope to establish a closer working relationship during the next year to support and assist people with MND and in helping to promote awareness of MND.

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## **Waikato Branch**

Over the past 12 months the Waikato Branch has continued to meet bi monthly and, although few in number, a group of loyal supporters continue to support the branch and enable it to remain active. The committee continues to be committed to raising awareness and funds for the organisation. Members, families and friends assist in a variety of ways to provide a presence in local communities.

The main activity over the past 12 months was the Walk 2 D'Feet MND held in September throughout NZ in 6 main centres. In spite of inclement weather our spirits were not dampened and the walk in Hamilton around the Hamilton Lake was well supported.

In an effort to raise awareness and funds we had a stall at some Farmers' markets in the Waikato with mixed results.

Judith Durham performed throughout New Zealand during April and at each centre invited people to collect for Motor Neurone Disease. At the Claudelands Event Centre in Hamilton supporters collected \$1283.50.

Our Christmas luncheon at Five Stags Bar and Café, Leamington, Cambridge, was well attended and we enjoyed a delicious meal.

Our April meeting was held in Paeroa at the L&P Cafe. A friendly group enjoyed a pleasant lunch and catch up with old friends from the Thames Valley area.

We continue to be supported by friends and family and thank all those who continue to sell socks, cards and Hope Puppies which raises money and awareness.

Thank you to our sponsors, and to all who give us donations. We are most grateful for your generosity. A generous grant of \$10,000 from the Lion Foundation towards Fieldworker salary and expenses was most appreciated and \$1035.00 from Grassroots Trust towards a new laptop for our Fieldworker.

Thank you to the guest speakers who give their time to come and speak at our meetings.

Thank you to our dedicated committee. Judy, our minute taker, Barbara who manages our finances and to the committee members, Alice, Doug, Aly, Colleen and Lesley. Your contribution is valued and appreciated.

We always welcome new members and it would be great to have new committee members to share the load and bring new ideas and fresh enthusiasm to the Branch.

My sympathy to all who have lost loved ones to MND over the past year.

A huge thank you to all who support our organisation and assist in helping to promote awareness of MND.

*Helen Palmer*

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## **Wellington Branch**

### **Our highlight – Walk 2 D'Feet MND 2015**

The highlight of the year just has to be the very successful Walk held on the very miserable wet and windy Sunday morning of 20 September 2015. Despite the weather, we were delighted with the turnout of around 400 people. We all appreciated that our venue was the Westpac Trust Stadium as at least it provided some protection from the weather. Our Walk route – 3km in total – was 2km outside on the Stadium concourse and then a lap of the interior.

The band helped create a lively atmosphere which was supplemented by various fun activities.

We had very generous support for the Walk – from the Stadium Trust who donated the venue, through the many individuals and businesses who supported us with auction items and spot prizes, to the many people who donated their time, which included students from both Wellington Girls' College and St Mary's College.

A very special thanks to the organising team of Sheila McGregor, Gemma Broad, Margaret and Kath McKay, Rochelle Aldridge, Moira Young and Beth Watson.

### **Our Committee**

The Branch responsibilities have been left to a small group: Margaret McKay, Kath McKay, David Visser, and Beth Watson. We continue to enjoy a very close working relationship with Moira Young our very valued Wellington fieldworker. We are again very appreciative of the work that Moira-Anne Shelley does managing merchandise sales for us and we also appreciate the work that Marlene Casey does managing the Entertainment Book sales for us. Our Branch decisions are generally made electronically.



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## Our happenings

While we would love to have a bigger committee, we have still been active.

In April Margaret and Kath organised collectors for the Judith Durham concert in Wellington, while Reima Casey organised them for Palmerston North; in May our Wellington 2016 Walk 2 D'Feet MND organising committee got together for the first time ; in July (even though that is the next financial year) Beth organised a collection at Wellington Railway Station. Each of these activities has required volunteer workers and the support we get shows that there are people in Wellington ready to support folk with MND.

We also take this opportunity to formally acknowledge the generosity of the Wellington public. They have contributed over \$3000 through our various collections.

2016 Walks are being organised in Wellington (thanks Sarah Wood), Masterton (thanks Liz Anderson), Golden Bay (thanks Eco Yanaga), Waipukurau (thanks Bek Slingsby) and Hastings (thanks Jodi Edwards)

We have continued to produce Newsflashes (thanks Beth for doing this) when there is something to share.

Our Branch really values the work of our fieldworkers: Wellington based Moira Young who covers the Capital and Coast, Hutt Valley, Wairarapa, and Nelson-Marlborough DHB areas, and Feilding based Reima Casey who covers the Manawatu and Wanganui DHB areas. (Graham Jones, the BoP based fieldworker covers the Hawkes Bay area). This work suits special people and we are indeed fortunate in having people whose compassion is unquestionable whose ability to be present with people is a gift, and whose joy in life is infectious. Thank you Moira and Reima for the service and support you give to people living with MND.

We extend our sympathy to those people who have been bereaved this year.

We look forward to enjoying our 2016 Walk with members and supporters.

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# Motor Neurone Disease Association of New Zealand

Performance Report for year ended 30 June 2016

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# Motor Neurone Disease Association of New Zealand

## Entity Information for year ended 30 June 2016

Legal Name of Entity:	The Motor Neurone Disease Association of New Zealand Incorporated
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Type of Entity and Legal Basis:	Incorporated Society Incorporated 21 March 1985
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Registration Number:	269718
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### Entity's Purpose or Mission:

The Motor Neurone Disease Association of New Zealand Incorporated supports people living with Motor Neurone Disease (MND). This includes people who have Motor Neurone Disease, their families and caregivers and the health professionals who support them.

#### We aim to

- coordinate and provide up-to-date information
- provide emotional, social and practical support
- advocate for the needs of people coping with MND
- develop awareness and understanding of MND
- encourage research

#### Information

- ensuring that people affected by MND have the information they need
- supporting the interest of health professionals in MND
- providing education opportunities for health professionals
- disseminating information

#### Support

- responding to the problems identified by people coping with MND
- complementing other services

#### Advocacy

- for all people living with MND including whanau and carers

#### Awareness

- the public
- organisations providing services to people with MND
- financial donors

#### Research

- we value research into all aspects of life affected by MND

### Entity Structure:

The MND Association is incorporated under the Incorporated Societies Act. The national council are elected annually by members and the council meets at least four times per annum. All staff report to the national manager who attends all council meetings but does not vote. The MND Association has Branches or Support Groups in Auckland, Bay of Plenty, Waikato, Manawatu, Wellington and Christchurch.

### Main Sources of the Entity's Cash and Resources:

The MND Association's income is derived predominantly from grants and donations, including the Community Organisation Grants Scheme (COGS). A smaller portion is derived from a government contract, fundraising events including the Walk 2 D'Feet MND, and other sources.

### Main Methods Used by the Entity to Raise Funds:

MND applies for COGS and other grants on an annual basis. The entity also holds the Walk 2 D'Feet MND around the country on an annual basis.

### Entity's Reliance on Volunteers and Donated Goods or Services:

The entity relies on gifts of volunteer time and expertise to complete work in many essential roles such as governance, fundraising and administration.

# Motor Neurone Disease Association of New Zealand

Statement of Service Performance for year ended 30 June 2016

**Description of the Entity's Outcomes:**

To provide practical, social and emotional support to people living with Motor Neurone Disease, their families and carers and the health professionals who support them.

Description and Quantification (to the extent practicable) of the Entity's Outputs:	Actual This Year	Actual Last Year
Average number of clients and families during the year	327	305
Total direct(face to face) contacts during year NB: Increased client number and more engagement with health professionals	5937	4874
Total indirect (phone email mail) contacts during year NB: Increased numbers of client and health professional contact.	10687	8394
Number of presentation to health professionals and other groups during year	47	38
Total audience NB: 2016 includes General Practitioner Conference	1864	612
Distribution of Newsletters during the year per issue NB: Wider distribution due to increased database	1012	425

# Motor Neurone Disease Association of New Zealand

Statement of Financial Performance for year ended 30 June 2016

	Note	Actual This Year \$
<b>Revenue</b>		
Donations, fundraising and other similar revenue	1	621,845
Fees, subscriptions and other revenue from members	1	1,557
Revenue from providing goods or services	1	76,937
Interest, dividends and other investment revenue	1	25,667
Other revenue		150
<b>Total Revenue</b>		<b>726,156</b>
<b>Expenses</b>		
Expenses related to public fundraising	2	96,417
Volunteer and employee related costs	2	426,721
Costs related to providing goods or services	2	169,426
Grants and donations made	2	45,612
Other expenses	2	29,391
<b>Total Expenses</b>		<b>767,567</b>
<b>Surplus/(Deficit) for the Year</b>		<b>(41,411)</b>

# Motor Neurone Disease Association of New Zealand

Statement of Financial Position for year ended 30 June 2016

	Note	Actual This Year \$
<b>Assets</b>		
<b>Current Assets</b>		
Bank accounts and cash		202,385
Debtors and accrued income		8,389
Inventory		16,956
Term deposits		257,378
GST refund due		952
<b>Total Current Assets</b>		<b>486,060</b>
<b>Non-Current Assets</b>		
Property, plant and equipment	4	50,765
Craig & Co Managed Portfolio	3	472,670
<b>Total Non-Current Assets</b>		<b>523,435</b>
<b>Total Assets</b>		<b>1,009,495</b>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Creditors and accrued expenses		48,401
Employee costs payable		37,381
Unused donations and grants with conditions	9	136,360
Provision for 2017 walk		2,171
<b>Total Current Liabilities</b>		<b>224,313</b>
<b>Total Liabilities</b>		<b>224,313</b>
<b>Total Assets less Total Liabilities (Net Assets)</b>		<b>785,182</b>
<b>Accumulated Funds</b>		
Capital contributed by owners or members		353,906
Accumulated surpluses or (deficits)		343,307
Reserves		87,969
<b>Total Accumulated Funds</b>		<b>785,182</b>



# Motor Neurone Disease Association of New Zealand

Statement of Cash Flows for year ended 30 June 2016

<b>Cash Flows from Operating Activities</b>	
<b>Cash was received from:</b>	
Donations, fundraising and other similar receipts	620,773
Fees, subscriptions and other receipts from members	1,557
Receipts from providing goods or services	76,705
Interest, dividends and other investment receipts	26,661
Other income	150
<b>Cash was applied to:</b>	
Payments to suppliers and employees	672,072
Donations or grants paid	49,912
Net GST	4,738
<b>Net Cash Flows from Operating Activities</b>	<b>(876)</b>
<b>Cash flows from Investing and Financing Activities</b>	
<b>Cash was received from:</b>	
Receipts from the sale of property, plant and equipment	3,913
Receipts from the sale of investments	40,644
<b>Cash was applied to:</b>	
Payments to acquire property, plant and equipment	21,615
Payments to purchase investments	8,726
<b>Net Cash Flows from Investing and Financing Activities</b>	<b>14,216</b>
<b>Net Increase / (Decrease) in Cash</b>	<b>13,340</b>
<b>Opening Cash</b>	<b>259,772</b>
<b>Closing Cash</b>	<b>273,112</b>
<b>This is represented by:</b>	
Bank Accounts and Cash	202,385
Craigs Managed Portfolio call accounts	70,727
	<b>273,112</b>

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# Motor Neurone Disease Association of New Zealand

## Statement of Accounting Policies for year ended 30 June 2016

### Basis of Preparation

Motor Neurone Disease Association of New Zealand has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

### Goods and Services Tax (GST)

All amounts are recorded exclusive of GST where GST is applicable, except for Debtors and Creditors which are stated inclusive of GST.

### Income Tax

Motor Neurone Disease Association of New Zealand is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

### Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

### Specific Accounting Policies

Fixed assets are stated at cost less aggregate depreciation.

Depreciation has been calculated using the following rates:

Motor vehicles 13.5% - 30.0%

Equipment 10.0% - 62.4%

Computer Equipment 6.0% - 60.0%

Office Furniture & Fitout 11.0% - 30.0%

Investments are initially recorded at cost and subsequently revalued to market value at balance date. The difference between the cost of the investment and the market value at balance date has been taken to the Investment Revaluation Reserve.

Grants are received and held on a cash basis. Where specific grants are not fully spent by the end of the financial year, the unspent portion is separated as Unspent Grants in current liabilities in the Statement of Financial Position.

Where a stock item purchased for resale/distribution costs no more than \$5000 over a 12 month period the stock item will be treated as an expense and no adjustment for stock on hand will be made.

Where a stock item purchased for resale/distribution costs more than \$5000 over a 12 month period the stock item will be treated as an inventory item and an adjustment for stock on hand will be made. Should the value of the stock on hand at the end of the financial year drop below \$5000 then that stock item will be treated as an expense in that financial year.

### Changes in Accounting Policies

This is the first year of presenting the accounts in accordance with PBE SFR-A (NFP), the previous years accounts were presented in a different format and are attached.

# Motor Neurone Disease Association of New Zealand

Notes to the Performance Report for year ended 30 June 2016

## Note 1 : Analysis of Revenue

		This Year
		\$
<b>Revenue Item</b>	<b>Analysis</b>	
Fundraising revenue	Walk registrations	31,654
	Sponsorship and fundraising	94,487
	Other	19,672
	<b>Total</b>	<b>145,813</b>

		This Year
		\$
<b>Revenue Item</b>	<b>Analysis</b>	
Donations and other similar revenue	COGS grants	120,610
	Grant monies received	191,084
	Tagged donations	12,005
	Donations and bequests	143,336
	Other	8,998
	<b>Total</b>	<b>476,033</b>

		This Year
		\$
<b>Revenue Item</b>	<b>Analysis</b>	
Fees, subscriptions and other revenue from members	Subscriptions from members	1,557
	<b>Total</b>	<b>1,557</b>

		This Year
		\$
<b>Revenue Item</b>	<b>Analysis</b>	
Revenue from providing goods or services	Ministry of Health contract revenue	72,864
	Cornflower card sales	557
	Sock sales	443
	Hope Puppy Sales	2,091
	Other	981
	<b>Total</b>	<b>76,936</b>

		This Year
		\$
<b>Revenue Item</b>	<b>Analysis</b>	
Interest, dividends and other investment revenue	Interest - Westpac	10,194
	Interest - Craig & Co investment portfolio	5,962
	Dividends received	12,511
	Foreign currency loss	(3,079)
	Loss on disposal of investment	(610)
	FIF & PIE income	689
	<b>Total</b>	<b>25,667</b>

# Motor Neurone Disease Association of New Zealand

Notes to the Performance Report for year ended 30 June 2016

## Note 2 : Analysis of Expenses

		This Year
		\$
<b>Expense Item</b>	<b>Analysis</b>	
Expenses related to public fundraising	Purchases - Hope Puppies	21,389
	Closing stock - Hope Puppies	(16,956)
	Walk merchandise	12,820
	Advertising	39,820
	Other	12,287
	Walk Coordinator	27,057
	<b>Total</b>	<b>96,417</b>

		This Year
		\$
<b>Expense Item</b>	<b>Analysis</b>	
Volunteer and employee related costs	Fieldworker salaries	237,227
	National Office salaries	141,962
	Kiwisaver	10,430
	ACC Levies	1,288
	Professional development	17,438
	Other	18,376
	<b>Total</b>	<b>426,721</b>

		This Year
		\$
<b>Expense Item</b>	<b>Analysis</b>	
Costs related to providing goods or services	Accounting fees	22,059
	Fieldworker mileage & motor vehicle expenses	22,163
	Fieldworker travel	13,398
	Rent	23,116
	Postage, printing and stationery	10,578
	Movement in unspent grants	23,382
	Other	54,730
	<b>Total</b>	<b>169,426</b>

		This Year
		\$
<b>Expense Item</b>	<b>Analysis</b>	
Grants and donations made	Donated Equipment	27,240
	Research donation to the University of Auckland Centre for Brain Research	15,000
	Other	3,372
	<b>Total</b>	<b>45,612</b>

		This Year
		\$
<b>Expense Item</b>	<b>Analysis</b>	
Other expenses	Audit Fees	2,600
	Depreciation	12,202
	Events - 30th birthday	3,468
	Portfolio Fees	4,023
	Loss on disposal of fixed assets	2,232
	Other	4,866
	<b>Total</b>	<b>29,391</b>

# Motor Neurone Disease Association of New Zealand

Notes to the Performance Report for year ended 30 June 2016

## Note 3 : Analysis of Assets and Liabilities

Asset Item	Analysis	This year \$
Investments - Craig & Co Managed Portfolio	Call accounts	70,727
	Fixed interest Bonds	78,267
	NZ Shares - Property	14,227
	NZ Shares - Equities	175,148
	AU Shares - Property	14,754
	AU Shares - Equities	103,719
	International Shares - Equities	15,828
<b>Total</b>		<b>472,670</b>

## Note 4 : Property, Plant and Equipment

This Year	Cost	Opening Carrying Amount	Purchases	Sales/Disposals	Current Year Depreciation	Closing Carrying Amount
<b>National Office</b>						
Motor vehicle - Mazda Demio	15,000	2,610			679	1,931
Motor vehicle - Honda City	14,348	9,796			2,939	6,857
Motor vehicle - Honda Jazz	15,826	15,033			4,510	10,523
Motor vehicle - Mitsubishi Colt	19,826	5,560		5,560	-	-
Motor vehicle - Suzuki Swift	10,435	4,045			1,052	2,993
Motor vehicle - Mitsubishi Lancer		-	20,580		228	20,352
Website	4,850	936			468	468
Advertising Displays	3,043	948			379	569
Computer Equipment	14,804	2,553			668	1,885
Office Furniture	3,435	510	2,688		457	2,741
	<b>101,567</b>	<b>41,991</b>	<b>23,268</b>	<b>5,560</b>	<b>11,380</b>	<b>48,319</b>
<b>Bay of Plenty</b>						
Equipment	4,388	585		585	-	-
<b>Waikato</b>						
Motor vehicle - Mitsubishi Colt	18,382	2,233			581	1,652
Computer Equipment		-	1,035		241	794
	<b>18,382</b>	<b>2,233</b>	<b>1,035</b>	<b>-</b>	<b>822</b>	<b>2,446</b>
<b>Total</b>		<b>44,809</b>	<b>24,303</b>	<b>6,145</b>	<b>12,202</b>	<b>50,765</b>

# Motor Neurone Disease Association of New Zealand

Notes to the Performance Report for year ended 30 June 2016

## Note 5: Accumulated Funds

This Year				
Description	Capital Contributed by Members	Accumulated Surpluses or Deficits	Reserves	Total
Opening Balance	353,906	426,990	24,910	805,806
Loss on investments for the year	-		20,787	20,787
Surplus/(Deficit)		(41,411)		(41,411)
Transfer to Reserves		(42,272)	42,272	
Closing Balance	353,906	343,307	87,969	785,182

Breakdown of Reserves		Actual	Actual
Name	Nature and Purpose	This Year	Last Year
		\$	\$
Research Reserve	To support research into MND.	42,272	-
Investment Revaluation Reserve	The investment portfolio is revalued to reflect market value each year. The difference between cost and market value is transferred to reserve until the investment is sold.	45,697	24,910
<b>Total</b>		<b>87,969</b>	<b>24,910</b>

## Note 6 : Commitments and Contingencies

Commitment	Explanation and Timing	At balance date	At balance date
		This Year	Last Year
		\$	\$
Commitments to lease or rent assets	MND leases the premises located at Yarnton House, 14 Erson Avenue, Royal Oak, Auckland. The lease is for an initial term of 3 years from 1 July 2015, with rights of renewal for two further terms of 3 years each. The annual rent is \$17,104.40 plus GST.	34,208	51,313
	On 1 July 2016 MND leased a further office and one carpark at Yarnton House. This additional lease has a term of two years, with rights of renewal for 2 further terms of 3 years each. The annual rent for the premises is \$5,864.28 plus GST, and for the car park is \$1,000.00 plus GST.	11,728	-
	Everyday Hero fundraising suite has been contracted for 3 years from June 2016 at \$325 per month.	11,700	-
Commitment to purchase assets	Purchase of computer equipment which was delivered in July 2016	6,600	-

### Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at balance date (Last Year - nil)



# Motor Neurone Disease Association of New Zealand

Notes to the Performance Report for year ended 30 June 2016

## Note 7 : Funds and Grants Received

	Total	National Office	Auckland	Bay of Plenty	Canterbury/ West Coast	Northland	South Island	Waikato	Wellington
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Unspent Grants carried forward from 30-6-15	112,978	105,627			5,000				2,351
Grants received during the year:									
COGS Grants:									
- Auckland City	3,000		3,000						
- Canterbury Rural	500				500				
- Christchurch City	3,000				3,000				
- Central Otago	600						600		
- Coastal Otago/Waitaki	4,250						4,250		
- Far North	1,500					1,500			
- Great Barrier	411					411			
- Hauraki	500							500	
- Hutt Valley	1,000								1,000
- Kahungunu Ki Heretaunga	3,500								3,500
- Manawatu / Horowhenua	3,000								3,000
- Mataatua (Whakatane)	2,000			2,000					
- Manukau City	5,000		5,000						
- Nelson/Bays	1,000						1,000		
- North Taranaki	2,000								2,000
- Papakura/Franklin	500		500						
- Rodney / North Shore	1,000		1,000						
- Rotorua	3,000			3,000					
- Southland	2,500						2,500		
- South Waikato	3,500							3,500	
- Tamatea	2,006								2,006
- Tauranga Moana	4,500			4,500					
- Tongariro	3,000							3,000	
- Wairapa	1,000								1,000
- Waikato West	1,500							1,500	
- Waitakere City	2,000		2,000						
- Wellington	4,000								4,000
- West Coast	1,000				1,000				
- Whanganui / Waimarino / Rangitikei	3,343								3,343
- Whangarei/Kaipara	2,500					2,500			
- Whitiorea	3,000								3,000
Community Trust of Southland	2,000						2,000		
Four Winds Foundation	18,500	18,500							
Foundation North	20,000	20,000							
Grassroots Trust	1,035							1,035	
Iris & Eric Wilfred Nankivell Trust	8,149	8,149							
Infinity Foundation	10,000			7,500					2,500
Lion Foundation	10,000							10,000	
Lottery Grants Board									
- National Community Committee	50,000	50,000							
Mainland Foundation	5,000				5,000				
Patient Welfare Fund - fundraising received	6,515				6,515				
Pub Charity	50,000	50,000							
Pukeroa Trust	3,890	3,890							
Rotary Club - Tauranga	1,600	1,600							
The Southern Trust	41,400			26,400	15,000				
Stafford Klaassen	1,000	1,000							
Blue Waters Community Trust	15,000		15,000						
Vavasour Charitable Trust	10,000								10,000
Less unspent grants at year end	(136,360)	(127,494)			(6,515)				(2,351)
	300,317	131,272	26,500	43,400	29,500	4,411	10,350	19,535	35,349

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# Motor Neurone Disease Association of New Zealand

Notes to the Performance Report for year ended 30 June 2016

## Note 8 : Reconcile funds and grants received

		This year
		\$
Total grants per Note 7		300,317
Take out closing balance of unspent grants		(112,978)
Add opening balance of unspent grants		136,360
<b>Funds and COGS grants received during the year to 30 June 2016</b>	<b>Note 9</b>	<b>323,699</b>
<b>Made up of:</b>		
COGS grants	Note 1	120,610
Grant monies received	Note 1	191,084
Tagged donations	Note 1	12,005
	Note 9	<b>323,699</b>

# Motor Neurone Disease Association of New Zealand

Notes to the Performance Report for year ended 30 June 2016

## Note 9 : COGS and Lottery Grants Spent

	Opening balance	Received during the year	Spent during the year	Closing balance
	\$	\$	\$	\$
COGS Grants:				
- Auckland City		3,000	3,000	-
- Canterbury Rural		500	470	30
- Christchurch City		3,000	3,000	-
- Central Otago		600	600	-
- Coastal Otago/Waitaki		4,250	4,250	-
- Far North	88	1,500	1,588	-
- Great Barrier		411	411	-
- Hauraki		500	500	-
- Hutt Valley		1,000	1,000	-
- Kahungunu Ki Heretaunga		3,500	3,500	-
- Manawatu / Horowhenua		3,000	2,550	450
- Mataatua (Whakatane)		2,000	2,000	-
- Manukau City		5,000	5,000	-
- Nelson/Bays		1,000	1,000	-
- North Taranaki		2,000	2,000	-
- Papakura/Franklin		500	500	-
- Rodney / North Shore		1,000	1,000	-
- Rotorua		3,000	3,000	-
- Southland		2,500	2,500	-
- South Waikato	171	3,500	3,671	-
- Tamatea		2,006	1,797	209
- Tauranga Moana		4,500	4,500	-
- Tongariro		3,000	2,858	142
- Wairapa		1,000	1,000	-
- Waikato West		1,500	1,375	125
- Waitakere City		2,000	2,000	-
- Wellington		4,000	4,000	-
- West Coast		1,000	1,000	-
- Whanganui / Waimarino / Rangitikei		3,343	2,968	375
- Whangarei/Kaipara		2,500	2,500	-
- Whitiareia		3,000	3,000	-
Community Trust of Southland		2,000	2,000	-
CWC 2014 Walk 2 D'Feet MND	5,000		5,000	-
Four Winds Foundation	7,255	18,500	17,430	8,325
Foundation North	20,000	20,000	20,000	20,000
Grassroots Trust		1,035	1,035	-
Iris & Eric Wilfred Nankivell Trust		8,149	-	8,149
Infinity Foundation		10,000	3,623	6,377
Lion Foundation	5,056	10,000	5,056	10,000
Lottery Grants Board				-
- National Community Committee	26,191	50,000	27,144	49,047

Note 9. Continued page 24

# Motor Neurone Disease Association of New Zealand

Notes to the Performance Report for year ended 30 June 2016

Note 9. Continued

## Note 9 : COGS and Lottery Grants Spent

	Opening balance	Received during the year	Spent during the year	Closing balance
Mainland Foundation		5,000	-	5,000
Midcentre Health	2,351	-	-	2,351
Our Mate Jim Donations	15,000		15,000	-
Patient Welfare Fund - fundraising received		6,515	-	6,515
Pub Charity		50,000	41,720	8,280
Pukeroa Trust		3,890	3,890	-
RIP Tui McBeth	100		100	
Rotary Club - Tauranga		1,600	1,600	-
The Trust Community Foundation	23,487		23,487	-
The Southern Trust		41,400	41,400	-
The Vernon Hall Trust Fund	2,000		2,000	-
Stafford Klaassen		1,000	1,000	-
Blue Waters Community Trust	6,281	15,000	10,297	10,984
Vavasour Charitable Trust		10,000	10,000	-
	112,980	323,699	300,320	136,359

## Notes 10-12

### Note 10: Other

#### Goods or Services Provided to the Entity in Kind

Description	Amount
Accounting fees discounted by 50%	22,059
Audit fees discounted by 50%	2,600

### Note 11: Related Party Transactions

#### Related Party Disclosures:

There were no transactions involving related parties during the financial year. (Last Year - Nil)

### Note 12: Events After the Balance Date

#### Events After the Balance Date:

There were no events that have occurred after the balance date that would have a material impact on the Performance Report. (Last Year Nil)

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# Independent Auditor's Report

## To the Members of Motor Neurone Disease Association Inc.

### Report on the Performance Report

I have audited the accompanying performance report of Motor Neurone Disease Association Inc. which comprises the statements of entity information, service performance, financial performance and cash flows, for the year then ended 30 June 2016, the statement of financial position as at 30 June 2016 and the statement of accounting policies and notes to the performance report.

### The Responsibility of the National Council for the Performance Report

The National Council are responsible on behalf of the entity for

- a) Identifying outcomes and outputs, and quantifying outputs to the extent practicable that are relevant, reliable, comparable and understandable to report in the statement of service performance,
- b) the preparation and fair presentation of the performance report which comprises statements of entity information, service performance, financial performance and cash flows, the statement of financial position and statement of accounting policies and notes to the performance report, in accordance with Public Benefit Entity Simple Format Reporting Standard- Accrual (Not For Profit) issued in New Zealand by the External Reporting Board (XRB) and
- c) for such internal controls as the National Council determine are necessary to enable the preparation of the performance report that is free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

My responsibility is to express an opinion on the performance report based on my audit. I conducted my audit of the statements of financial performance, financial position, cash flow, accounting policies and notes to the performance report, in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)) and the audit of entity information and statement of service performance in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000 (revised). Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the performance report, including performing procedures to obtain evidence about and evaluating whether the reported outcomes and outputs and quantification of the outputs to the extent practicable are relevant reliable comparable and understandable. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the performance report, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation and fair presentation of the performance report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal controls. An audit also includes evaluating the appropriateness of accounting polices used and the reasonableness of the accounting estimates as well as evaluating the overall presentation of the performance report.

I believe that the audit evidence that I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Other than in my capacity as auditor I have no relationship with, or interest in, **Motor Neurone Disease Association Inc.**

### Opinion

In my opinion

- a) The reported outcomes and outputs and quantification of the outputs to the extent practicable in the statement of service performance are suitable;
- b) The performance report presents fairly in all material respects :

- 
- The entity information for the year then ended
  - The service performance for the year then ended: and
  - The financial position of **Motor Neurone Disease Association Inc.** as at 30 June 2016 and its financial performance and cash flows for the year then ended

In accordance with Public Benefit Entity Simple Format Reporting Standard- Accrual (Not For Profit)

**Dated this day 26 September 2016**

*Diane Robinson 26 September 2016*

**Diane Robinson CA, B Theol, Auckland**