

**DRAFT Minutes of the Annual General Meeting of the Motor Neurone Disease Association of New Zealand Incorporated held on November 2nd<sup>7</sup> 2019 at Yarnton House, 14 Erson Avenue, Royal Oak, Auckland.**

The AGM **commenced at 1.56pm.**

**Present**

Lucy Haberfield (Chairperson), Anna Chalmers (Vice-Chairperson), Greg Horton (Secretary/Treasurer), Beth Watson, Jodie O’Doherty, Fiona Hewerdine, Steve Green, Helen Palmer, Nick Molcsan, Caron Palmer, Michael Fuyala, Wayne Philip, Abbey Botha, Toni Foster.

**In attendance**

Carl Sunderland, Hayley Watkinson, Linda Oliver, Jon Markey, Jane Seymour, Anmar Abdul-Rahman, James Cleland, Celeste Botha, Peter Botha.

**1. Welcome & Apologies**

Chairperson Lucy Haberfield welcomed people to the meeting.

**Apologies**

Tony Treloar, Chris Drennan, Philip Blewett, Reima Casey, Gerard Hill, Bruce Leadbetter, Sharon Mannion, Edith McCarthy, Mary Parker, Alice Robertson, Alison Seaman, David Seymour, Geoff Thompson, David Waugh.

Moved: Lucy Haberfield    Seconded: Jodie O’Doherty    Sustained by room.

**2. Minutes of the 2018 Annual General Meeting**

Agreed that they are a true and correct record of the meeting.

Moved: Beth Watson    Seconded: Anna Chalmers

No matters arising.

**3. Presentation of the Annual Report 2018-19 from National Council**

Lucy spoke to her report where she outlined personnel changes on Council and staff and highlighted key events of the past year including the MND Community Survey, the team strategy session, recruitment challenges and partnerships with Fulton Hogan and Emirates Team New Zealand. Lucy thanked the MND New Zealand staff, Council members, volunteers and stakeholders for their support over a busy and successful year.

The report was **accepted.**

Moved: Steve Green    Seconded: Wayne Philip

#### 4. Presentation of Annual Accounts and Audit Report 2018-19

Treasurer Greg Horton presented the annual accounts, reporting that 2018-19 was a positive year for the Association, with growth in our team and services. Greg reminded members that even though the Association's financial position remains solid, we rely almost entirely on donations and fundraising, and need to continue to work hard in this area to meet the increasing demand in our services which is reflected in increasing costs.

The accounts were **approved**.

Moved: Greg Horton      Seconded: Beth Watson

The **Subscription Levy** for the 2018-19 year was set at \$0.

Moved: Lucy Haberfield      Seconded: Fiona Hewerdine

#### 5. Presentation of Strategic Plan 2019 - 22

General Manager Carl Sunderland presented the Association's strategy for the next three years, explaining its collaborative development with our community via the MND Community Survey. Carl summarized the survey findings and how MND New Zealand Council and staff worked together to develop the strategy from these findings. Carl highlighted the strategic goals and priorities for 2019-22, and our focus on improvement, development and sustainability.

The report was **accepted**.

Moved: Steve Green      Seconded: Greg Horton

#### 6. Officers & Members of National Council

Lucy confirmed to the meeting

- that the number of nominations for vacant Council roles did not exceed in the number of vacancies on Council and so no elections needed to be held,
- that Beth Watson and Tony Treloar are retiring from Council, and
- that she was stepping aside as Chairperson.

Lucy advised the meeting of the following Council Officer positions for the 2019-20 year:

- Greg Horton and Anna Chalmers - Co-Chairperson
- Lucy Haberfield – Treasurer/Secretary

Lucy welcomed the following new members to the Council:

- Chris Drennan (apologies received)
- Nick Molcsan
- Michael Fuyala
- Caron Palmer
- Wayne Philip

Nick, Michael, Caron and Wayne gave a short presentation on their background, connections with MND and reasons for joining Council.

## **7. Endorse the Council's appointment of Auditor**

The meeting endorsed Integrity Audit as the audit firm for the coming year.

Moved: Lucy Haberfield    Seconded: Beth Watson

## **8. Confirmation of Honorary positions**

Lucy advised the meeting that our long-serving Honorary Medical Advisor Dr Andrew Chancellor would be retiring from the position and thanked Andrew for his dedication to motor neuron disease and his support of the association over many years.

The following Honorary positions were **carried by acclamation**.

**Patron** - The Hon. Ruth Dyson

**Honorary Medical Patron** – Sir Richard Faull

**Honorary Medical Adviser** - Dr James Cleland

**Honorary Solicitor** - Scott Moran

Dr Cleland gave a short introduction about his background and training. He talked about his interest in MND and the need to generate greater awareness and engagement in the neurological community about MND.

## **9. David Oliver Beacon Award 2019**

Fiona Hewerdine introduced the award with a brief presentation about Professor David Oliver, the history of the award and this year's theme 'making a difference on the journey of people or families living with motor neurone disease'.

Fiona was delighted to announce the winner for 2019 as David Seymour. David was diagnosed in 2017 and has dedicated a huge amount of his time and passion to helping other families affected by MND. He coordinated the Whangarei Walk 2 D'Feet MND in 2017 and 2018, has produced inspiring articles and videos for the Association, has organized events and fundraisers in his community, and continues to raise awareness and support others living with the disease.

David was unable to attend the AGM in person as he was travelling around the country in his Mustang, however Fiona presented the award and certificate to David's sister Jane who attended the meeting on his behalf.

## 10. Life Memberships 2019

Lucy proudly announce two Honorary Life memberships for 2019:

- **Dr Andrew Chancellor** – retiring Honorary Medical Advisor
- **Beth Watson** – retiring National Council member and Immediate Past President

Beth Watson gave a short presentation on Dr Chancellor's long history with the Association in his absence, thanking him for his huge contribution to the MND community.

Lucy congratulated Beth on her Life Membership and thanked her for many years of service and leadership, giving a brief history of Beth's time with the Association. Lucy read out messages from members that had been received by mail, and several attendees also spoke from the floor, thanking Beth for her long commitment to the Association and wishing her all the best on her retirement.

Beth gave a short speech about her time with the Association and was presented with a small gift.

## 11. General Business

Lucy thanked retiring Council member Tony Treloar (apologies given) for his hard work and dedication on National Council over the last 3 years.

Lucy thanked everyone for their attendance, invited people to stay to share refreshments and declared the meeting **closed at 2.58pm.**

These minutes are a true and correct representation of the meeting.

Signed:

Date: